

Alexandria Community School Corporation

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Dr. Melissa Brisco, Superintendent

TUITION TRANSFER GENERAL INFORMATION, GUIDELINES, AND APPLICATION

2023-24 SCHOOL YEAR Application

Deadline: May 1, 2023

Students may transfer into the Alexandria Community School Corporation from Kindergarten through grade 12 under the conditions as stated below.

An application is to be completed for:

- Students living outside Alexandria Community School Corporation applying for admission
- Students currently enrolled as transfer tuition students applying for continued enrollment.

Alexandria Community School Corporation will enroll students who reside outside of the corporation's boundaries under the following conditions as described in Indiana Code 20-26-11-32: The governing body of a school corporation shall annually establish the number of transfers the school corporation has the capacity to accept the following transfers in the following grade levels:

Alexandria-Monroe Elementary School (K-6)

Kindergarten – 16 students

First Grade – 6 students

Second Grade – 11 students

Third Grade – 5 students

Fourth Grade – 5 students

Fifth Grade – 4 students

Sixth Grade – 10 students

Alexandria-Monroe Jr./Sr. High School (7-12)

Seventh Grade – 24 students

Eighth Grade – 8 students

Ninth Grade – 5 students

Tenth Grade – 5 students

Eleventh Grade – 7 students

Twelfth Grade – 5 students

1. Automatic Approvals (per HEA 1381: Public School Transfers)

Alexandria Community School Corporation will not deny a request for an **eligible** student to transfer into Alexandria CSC if the student requesting to transfer:

- Is a member of a household in which any other household member is a student in Alexandria CSC.
- Has a parent who is an employee of Alexandria CSC.
- Has attended Alexandria as a student in the previous year.

2. Equal Opportunity to Attend

If the number of requests to transfer into Alexandria CSC exceeds the capacity established for Alexandria Schools, Alexandria Schools must give each timely, **eligible** request an equal chance to be accepted. Alexandria Board of Trustees will conduct a public meeting in May during the regularly scheduled board meeting (Currently scheduled for May 9, 2022). A random drawing will determine which students will be accepted as transfer students to each school building and each grade level of Alexandria CSC.

3. Transportation

Alexandria Schools will not provide transportation to students outside of the district limits. Therefore, the parents/guardian of a student for whom a request to transfer is made is responsible for the student's transportation.

4. Ineligible Students

Alexandria CSC will deny a request for a student to transfer to Alexandria if the student has been suspended (as defined in Indiana Code 20-33-8-7) or expelled (as defined in Indiana Code 20-33-8-3) during the twelve (12) months preceding the student's request to transfer under this section:

- For (10) or more days;
- For a violation of possession of firearms, deadly weapons, and/or destructive devices under Indiana Code 20-33-8-16;
- For causing physical injury to a student, a school employee, or a visitor to the school; or
- For a violation of the school corporation's drug or alcohol rules.

An application to transfer to the Corporation may be denied if the student has been suspended (as defined in I.C. 20-33-8-7) or expelled (as defined in I.C. 20-33-8-3) during the twelve (12) months preceding the student's request to transfer for:

- ten (10) or more school days;
- possession of a firearm, deadly weapon, or a destructive device as described in I.C. 20-33-8-16;
- causing physical injury to a student, a school employee, or a visitor to the school; or
- a violation of a school corporation's drug or alcohol rules.

For purposes of computing the number of days of discipline of the student requesting enrollment, student discipline received from a teacher pursuant to I.C. 20-33-8-25(b)(7) for a violation described in subdivisions (2) through (4) shall be included in the calculation of the number of school days that a student has been suspended.

The Board delegates authority to the Superintendent to deny a student's application to transfer to the Corporation, discontinue enrollment of a transfer student currently attending, rescind approval of a student approved to attend in a subsequent year, or establish terms or conditions for enrollment or for continued enrollment in a subsequent school year if the student meets the criteria listed above.

No transfer student shall be accepted for enrollment for athletic reasons.

The parents/guardian of a student for whom a request to transfer is made is responsible for providing Alexandria CSC with records or other information necessary for Alexandria to determine eligibility.